

Since 1947, the men and women of Parfums Christian Dior have embodied the founding "couturier-perfumer's" unique spirit of excellence, creativity and expertise, both in France and throughout the world. Our House is an open and highly-focused collective, a leader that thrives on the creativity of all its stakeholders. Our collective passion and our heritage, full of authenticity and dream, make us move forward and reinvent ourselves.

By revolutionizing the codes of French style and luxury through perfumes, and combining tradition with daring makeup and innovative skincare, we are reinventing every day the Dior style and its compelling, joyful and absolute beauty. Our stimulating missions give our employees the opportunity to develop new skills, overcome spectacular challenges and reveal their talent.

To go further, with Dior.

INTERN TRAINING & EDUCATION100%

Based in Zürich, Switzerland

Immediately or upon agreement for 6 to 12 months, based in Zürich

What you can expect:

- Coordinates the Dior Beauty Advisor Data base with follow-up as well as ensure updates.
- Create online tool for registration of participants for all training session and follow up.
- Event Management: support creation, implement and follow up of logistic for biggest training events.
- Support management Learning App back office (registration, cleaning date, launch & creation module training/challenges...)
- Analyze data Learning App on PowerBi and provide sources of improvement
- Support trainers on translation
- Ensures, coordinate & send local printing training tools
- Coordinate training material needs (Plan management, orders, delivery follow up)
- Responsibility for entire equipment management, necessary for training sessions
- Coordinate, prepare and send to point of sales the training support materials as needs

Your qualification – your profile:

- You are fluent in French, and English with a good level in German
- You have a "hands-on" mindset, sense for organization and detail oriented
- You are proactive and solution oriented
- You are a passionate and team player who can also work independently
- You have excellent computer skills on Excel, Power BI and PowerPoint
- High interest for digital and good knowledge of social network and the features

What we can offer?

- An open and familiar working atmosphere with a "can do-culture", a flat hierarchy and flexible work options.
- Cordial teams that burn for their brand and drive ideas forward on their own initiative.
- Further development opportunities along the individual career path.

Wishing to apply?

We are looking forward to receiving your complete application documents including cover letter, curriculum vitae and references jobswitzerland@diormail.com